**Functional Flow for Account Creation**

**Purpose of this document**

This document narrates the account creation process within Smart Touch. The user with the role as an ST Admin shall have the access to create an account in Smart Touch.

The flow below describes the Account Creation process:



**Account Creation**

Step-1: An ST Admin creates a new account in Smart Touch. The options available in the ‘Status’ dropdown shall be ‘Draft’ and ‘Active’.

Draft – In other words this status shall function as save and continue working. The user can save the form with the existing data, come back and work later before setting the status to Active.

Active – This status represents that the account is active. Once the account creation form is saved with this status, an email notification is triggered to the primary email-id regarding the activation.

Notification: Once the Account is Active, the user assigned to the primary email id shall get notified regarding the activation. The newly created account shall not be accessible until the ST Admin creates an Account Administrator.

**User Creation**

Step-2: The ST Admin shall login to the newly created account and navigate to the ‘User’ module and create a new user with the credentials and the email id that is provided by the account holder (ideally the primary email-id).

Notification: Once the user is created for the account, another email is triggered to the email id that has been used to create the account (ideally the primary email-id) stating that the account is accessible.

Step-3: The user shall login as the Account Administrator and proceed with the account configurations.

**Notes**

* It is to be noted that the whenever an account is being edited with the Draft status, the available options under the Status dropdown shall be ‘Draft’ and ‘Active’.
* Once the account is saved as ‘Active’, the options available in the Status dropdown shall be – Paused, Active and In-Active. The Draft option shall no longer be available in the Status dropdown.

**Use Cases**

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| **Description** | **Result** |
| Account is created with the Status = Active | Account gets created and a notification is triggered |
| Account is created with the Status = Draft | Account shall not be created. The account shall appear as ‘Draft’ in the Accounts grid for the ST Admin |
| Account that is in ‘Active’ is edited | Status options available – Inactive or Paused |
| Account that is in ‘Paused’ is edited | Status options available – Active or Inactive |
| Account that is in ‘Inactive’ is edited | Status options available – Active or Paused |
| Account that is in ‘Draft’ is edited | Status options available – Active |